Sunriver Owners Association
Owner Enrichment Ad Hoc Committee Charter

Effective November 1, 2017, the Sunriver Owners Association (SROA) Board of Directors (Board) established the Ad Hoc Owner Enrichment Committee (Ad Hoc Committee), to function under the guidance and authority of the Board.

Purpose

The Ad Hoc Committee shall assist the Board, SROA staff (staff), and the Association with developing, promoting, and evaluating SROA programs and activities of a social, educational, and/or recreational nature for the benefit of all SROA’s owners. The Ad Hoc Committee shall provide input and suggestions to SROA staff, specific to the preparation of a calendar of owner programs and events. They shall also offer feedback specific of events and programs that have occurred for the purpose of improving future events and programs. The Ad Hoc Committee shall operate as an advisory body to the SROA Board and Staff to foster a greater sense of Sunriver community. Additionally, the Ad Hoc Committee shall act as a resource to the Board and staff when information and recommendations are requested.

Organization

The effective date of the Ad Hoc Committee shall be from November 1, 2017, through September 30, 2019.

The Ad Hoc Committee shall be comprised of 5-9 voting members and 1-3 alternate members in good standing, appointed by the Board. Terms of Ad Hoc Committee members shall be for the duration of the Ad Hoc Committee. In the event a member does not complete his/her term, the Board may appoint a replacement to fulfill the remaining, unexpired term.

The President of the SROA Board shall appoint one or more Board liaisons, and the SROA General Manager shall assign one or more staff liaisons to the Ad Hoc Committee. The Board and staff liaisons are non-voting members.

Members of the Ad Hoc Committee shall select a chair and other officers as necessary.

The Ad Hoc Committee shall meet at least four times annually, or at the call of the chair, to fulfill the functions and responsibilities outlined below, including assigned tasks and work plans.
Functions and Responsibilities: The Ad Hoc Committee shall:

1. Research and advise the Board and staff about social, educational, and recreational programs and activities that benefit all owners, in accordance with the SROA decision making checklist and Board direction.

2. Collaborate with the Board liaison/s and assigned staff about social, educational, and/or recreational programs and activities, including discussions of concepts, roles and responsibilities, and fiscal impacts.

3. Advance recommendations about new social, educational, or recreational programs and activities for Board consideration and possible authorization.

4. Upon Board authorization of a new social, educational, or recreational program or activity, the Ad Hoc Committee shall notify owners through the Sunriver Scene and other communication resources about the event.

5. Assess and report to the SROA Board about the outcomes of any new social, educational, or recreational program or activity including, the number of participants, demographics when possible, success of the event, and costs.

6. The Ad Hoc Committee shall provide input and suggestions to the staff about preparation of the SROA calendar of owner programs and events.

7. Advise the assigned SROA staff regarding recommendations for improving recent events and programs.

8. Support sponsored functions and programs by:
   a. Attending functions and programs when and where practicable.
   b. Acknowledging SROA’s involvement/support in producing the function or program.
   c. Actively promote upcoming functions and programs.


10. Respond to Committee Action Requests from the Board.

11. Work in a supportive capacity to the Board and SROA Staff.

Board Evaluation:

The SROA Board shall review the effectiveness of the Owner Enrichment Ad Hoc Committee and its charter on or before September 31, 2019. The Board retains the discretion to sunset or extend its term.